



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

2 Sep 2026

DIVISION MEMORANDUM

No. 441, s. 2026

**DIVISION VIRTUAL ROLL-OUT OF THE SCHOOL GOVERNANCE COUNCIL (SGC)
FUNCTIONALITY ASSESSMENT TOOL**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
SMME, SMN, Senior and Education Program Specialists II
Sub-Office SGC Coordinators
Public Elementary School Heads
All Others Concerned

1. In compliance with DepEd Order No. 026, 2022 titled *"Implementing Guidelines on the Establishment of School Governance Council"*, the Schools Division of Batangas, through the School Governance and Operations Division-School Management Monitoring and Evaluation (SGOD-SMME), shall conduct a Division Virtual Roll-out of the School Governance Council (SGC) Functionality Assessment Tool on September 17, 2026.

2. The participants in this orientation are the Assistant Schools Division Superintendents, CID and SGOD Chiefs, SGOD Education Program Supervisor, SMME and SMN Senior Education Program Specialists and Education Program Specialists II, Sub-Office SGC Coordinators, and Elementary School Heads.

3. The activity shall be conducted virtually in two batches, as follows:

BATCH	CD	TIME
1	1 & 2	8:30-11:30 a.m.
2	3 & 4	1:00-4:00 p.m.

4. The roll-out aims the participants to:

- utilize the SGC Functionality Assessment Tool;
- ensure a common understanding and standardized application of the assessment criteria and indicators;
- generate reliable and comparable data on the functionality of SGCs across schools;
- identify strengths, gaps, and areas requiring improvement in SGC implementation; and
- strengthen stakeholder participation, shared governance, transparency, accountability, and collaborative decision-making at the school level.



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5. The meeting link for this activity is as follows <https://tinyurl.com/SGC-Roll-OUT>.
6. To ensure the effective conduct of the activity, Sub-Office group viewing is strongly encouraged to accommodate all target participants due to the limited capacity of the MS Teams platform.
7. Immediate dissemination of this memorandum is hereby directed. Strict compliance is likewise enjoined.


MARITES A. IBÁÑEZ, CESO V
Schools Division Superintendent 

Encl: N/A

Reference: DepEd Order No. 026, 2022

To be indicated in the Perpetual Index under the following subject:

Issuances: Division Memorandum

CVS/ DIVISION VIRTUAL ROLL-OUT OF THE SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY ASSESSMENT TOOL/R2-155392/9-2-2026